



Brookridge Community Property Owners, Inc.  
7300 Brookridge Central Blvd. Brooksville, FL 34613  
Phone: 352.596.0696 Fax 352.597.8174 www.brookridge.com

Board of Directors Nominee:

**Pursuant to Fl. Statute 720.306: Meetings of members; voting and election procedures; amendments all Board nominees must certify they have not been convicted of a felony-**

(b) A person who is delinquent in the payment of any fee, fine, or other monetary obligation to the association for more than 90 days is not eligible for board membership. A person who has been convicted of any felony in this state or in a United States District or Territorial Court, or has been convicted of any offense in another jurisdiction which would be considered a felony if committed in this state, is not eligible for board membership unless such felon's civil rights have been restored for at least 5 years as of the date on which such person seeks election to the board. The validity of any action by the board is not affected if it is later determined that a member of the board is ineligible for board membership.

I, \_\_\_\_\_, certify that I have **not** been convicted of a felony and am eligible to run for the Brookridge Board of Directors.

\_\_\_\_\_ Date \_\_\_\_\_  
Signature

**Pursuant to the BCPO Bylaws, Article V: Board of Directors, Section 2:** All Directors must reside year round in Brookridge and be a BCPO member.

I certify that I am a year round resident: \_\_\_\_\_ (Initial)

I certify that I am a BCPO member (listed on Title as defined in the **BCPO Deed Restrictions, Article I: Definitions- Sections 11 & 13**) \_\_\_\_\_ (Initial)

-----  
Accounting use only:

Verified member is not more than 90 days delinquent in BCPO Assessments:

Date verified: \_\_\_\_\_ Initials \_\_\_\_\_

**For Reference:**

Florida Statute 720.3033, states, "Officers and directors.—

- (1) (a) **Within 90 days after being elected or appointed to the board, each director shall certify in writing to the secretary of the association that he or she has read the association's declaration of covenants, articles of incorporation, bylaws, and current written rules and policies; that he or she will work to uphold such documents and policies to the best of his or her ability;** and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members. Within 90 days after being elected or appointed to the board, in lieu of such written certification, the newly elected or appointed director may submit a certificate of having satisfactorily completed the educational curriculum administered by a division-approved education provider within 1 year before or 90 days after the date of election or appointment.
- (b) The written certification or educational certificate is valid for the uninterrupted tenure of the director on the board. A director who does not timely file the written certification or educational certificate shall be suspended from the board until he or she complies with the requirement. The board may temporarily fill the vacancy during the period of suspension.
- (c) The association shall retain each director's written certification or educational certificate for inspection by the members for 5 years after the director's election. However, the failure to have the written certification or educational certificate on file does not affect the validity of any board action.
- (2) If the association enters into a contract or other transaction with any of its directors or a corporation, firm, association that is not an affiliated homeowners' association, or other entity in which an association director is also a director or officer or is financially interested, the board must:
- (a) Comply with the requirements of s. 617.0832. (Attached for review)
- (b) Enter the disclosures required by s. 617.0832 into the written minutes of the meeting.
- (c) Approve the contract or other transaction by an affirmative vote of two-thirds of the directors present.
- (d) At the next regular or special meeting of the members, disclose the existence of the contract or other transaction to the members. Upon motion of any member, the contract or transaction shall be brought up for a vote and may be canceled by a majority vote of the members present. If the members cancel the contract, the association is only liable for the reasonable value of goods and services provided up to the time of cancellation and is not liable for any termination fee, liquidated damages, or other penalty for such cancellation.